



Festus High School
Business Management & Administration
Career Cluster Suggested Individual Career and Academic Plan
<http://festus.k12.mo.us>

Minimum Graduation Requirements		SUGGESTED COURSE OF HIGH SCHOOL STUDY It is suggested that students consider dual credit, articulation, or advanced placement opportunities for postsecondary credit.						
	Grade	English	Math	Science	Social Studies	Required Courses/ Elective Options	<u>Area Technical School of Jefferson College</u>	Additional Learning Opportunities
Secondary	9	ELA I or Advanced ELA I	Algebra I or Geometry/ Advanced Geometry	Physical Science	World History	PEI Lifetime Health Fine Arts Foreign Language I Computer Applications I		School Based: <input type="checkbox"/> Career Research <input type="checkbox"/> Cooperative Education <input type="checkbox"/> Internship <input type="checkbox"/> Job Shadowing <input type="checkbox"/> Service Learning Project <input type="checkbox"/> Other: _____
	10	ELA II or Advanced ELA II	Geometry/ Advanced Geometry or Algebra II/ Advanced Algebra II	Biology	US History	PE II Foreign Language II Public Speaking Computer Applications II		Community Based: <input type="checkbox"/> Mentorship <input type="checkbox"/> Volunteer <input type="checkbox"/> Part-time Employment <input type="checkbox"/> Other: _____
	11	ELA III or Advanced ELA III	Algebra II/ Advanced Algebra II or College Algebra AP Statistics	General Chem	US Government	<u>Personal Finance</u> Law and Justice Marketing I	<input type="checkbox"/> Business Management I	Assessments/Certifications: <input type="checkbox"/> Technical Skills Attainment (TSA) <input type="checkbox"/> Other: _____
	12	ELA IV or AP English Lit & Comp	College Algebra AP Statistics			AP US History Web Design General Psychology Business Mgmt & Ent Marketing II	<input type="checkbox"/> Business Management I <input type="checkbox"/> +Business Management II	Placement Assessment: <input type="checkbox"/> ACCUPLACER <input type="checkbox"/> ACT <input type="checkbox"/> PSAT <input type="checkbox"/> SAT <input type="checkbox"/> ASVAB <input type="checkbox"/> Other: _____
Student Organizations: <input type="checkbox"/> DECA <input type="checkbox"/> FBLA <input type="checkbox"/> FCCLA <input type="checkbox"/> Skills USA <input type="checkbox"/> Other: _____								

ATS symbol key : *Articulated Credit Dual Credit +Prerequisites M Mathematics C Communications **BOLD – AM ONLY PROGRAM** *Italicized – PM ONLY PROGRAM* Underlined – AM & PM
 High School credit earned is dependent upon Sending School Transcription

Career Cluster Sample Individual Career and Academic Plan

Postsecondary Offerings – For a complete listing, go to www.missouriconnections.org					
Postsecondary	Community College	Technical School/Training Institution	In State	Out of State/Other	
		<p>Crowder College www.crowder.edu</p> <p>East Central College www.eastcentral.edu</p> <p>Jefferson College www.jeffco.edu</p> <p>Metropolitan Community College www.mcckc.edu</p> <p>Mineral Area College www.mineralarea.edu</p> <p>Moberly Area Community College www.macc.edu</p> <p>North Central Missouri College www.ncmissouri.edu</p> <p>Ozarks Technical Comm College www.otc.edu</p> <p>St. Charles Community College www.stchas.edu</p> <p>St Louis Community College www.stlcc.edu</p> <p>State Fair Community College www.sfccmo.edu</p> <p>Three Rivers Community College www.trcc.edu</p>	<p>Cape Girardeau Career/Tech Center www.cape.k12.mo.us/cc/default.htm</p> <p>Clinton Tech School www.clinton.k12.mo.us</p> <p>Eldon Career Center - www.eldoncareercenter.org</p> <p>Franklin Technology- MSSU www.ftcjoplin.com</p> <p>Grand River Technical School www.grts.org</p> <p>Hillyard Technical Center www.hillyardtech.com</p> <p>Jefferson College ATS www.jeffco.edu</p> <p>Kirksville Area Tech Center www.kirksville.k12.mo.us</p> <p>Lex La-Ray Tech Center www.lexington.k12.mo.us</p> <p>Moberly Area Tech Center www.moberly.k12.mo.us</p> <p>Northwest Tech School - www.maryville.k12.mo.us</p> <p>Pike-Lincoln Tech Center www.pltc.k12.mo.us</p> <p>Ranken Tech College - www.ranken.edu</p> <p>Saline County Career Center www.marshallschools.com/sccc</p> <p>Sikeston Career and Technology Center www.sikeston.k12.mo.us</p>	<p>Avila University - www.avila.edu</p> <p>Baptist Bible College - www.baptist.edu</p> <p>Bryan College - www.bryancollege.com</p> <p>Central Methodist University www.centralmethodist.edu</p> <p>College of the Ozarks - www.coto.edu</p> <p>Columbia College - www.ccis.edu</p> <p>Culver-Stockon College - www.culver.edu</p> <p>DeVry University – www.devry.edu</p> <p>Drury University - www.drury.edu</p> <p>Evangel University - www.evangel.edu</p> <p>Everest College - www.everest-college.com</p> <p>Fontbonne Univ - www.fontbonne.edu</p> <p>Hannibal-Lagrange College - www.hlg.edu</p> <p>Harris-Stowe State Univ - www.hssu.edu</p> <p>Hickey College - www.hickeycollege.edu</p> <p>Lincoln University - www.lincolnu.edu</p> <p>Lindenwood Univ www.lindenwood.edu</p> <p>Maryville Univ of STL www.maryville.edu</p> <p>Messenger College www.messengercollege.edu</p> <p>Missouri Baptist Univ - www.mobap.edu</p> <p>Missouri College www.missouricollege.com</p> <p>Missouri S&T www.mst.edu</p> <p>MO Southern State Univ - www.mssu.edu</p> <p>Missouri State University www.missouristate.edu</p> <p>Missouri State University – West Plains www.wp.missouristate.edu</p>	<p>Missouri Western State University www.missouriwestern.edu</p> <p>Northwest Missouri State University www.nwmissouri.edu</p> <p>Park University - www.park.edu</p> <p>Patricia Stevens College www.patriciastevenscollege.edu</p> <p>Rockhurst University - www.rockhurst.edu</p> <p>Saint Louis University www.imagine.stu.edu</p> <p>Sanford-Brown College www.sanford-browncollege.com</p> <p>Southeast MO State Univ - www.semo.edu</p> <p>Southwest Baptist Univ - www.sbuiv.edu</p> <p>Stephens College - www.stephens.edu</p> <p>Truman State Univ - www.truman.edu</p> <p>Univ of Central MO - www.ucmo.edu</p> <p>Univ of MO www.missouri.edu</p> <p>Univ of MO – KC www.umkc.edu</p> <p>Univ of MO – St Louis- www.umsu.edu</p> <p>Univ of Phoenix – www.phoenix.edu</p> <p>Vatterott College www.vatterott-college.edu</p> <p>Washington Univ - www.wustl.edu</p> <p>Webster Univ - www.websteruniv.edu</p> <p>Westminster College www.westminster-mo.edu</p> <p>William Jewell College - www.jewell.edu</p> <p>William Woods Univ www.williamwoods.edu</p>
Sample Careers By Educational Level – For Occupational Specialties, go to www.careertech.org or www.missouriconnections.org					
On-The-Job Training or Less	Technical Training or Associate Degree	Bachelors Degree	Masters Degree or More		
<p>Clerks: Billing, Bookkeeping, Accounting, General Office, Interviewing, Mail, Order, Stock, Payroll & Timekeeping, Shipping & Receiving</p> <p>Operators: Computer, Copy Machine</p> <p>Couriers and Messengers</p> <p>Data Entry</p> <p>Human Resources Assistants</p> <p>Receptionists</p> <p>Secretaries</p> <p>Typists</p>	<p>Court Reporters</p> <p>First-Line Supervisors/Managers</p> <p>General and Operations Managers</p> <p>Production and Operating Workers</p>	<p>Analysts: Management, Market Research</p> <p>Business Executives</p> <p>Managers: Administrative Services, Advertising, Computer & Information Systems, Human Resources, Property & Real Estate, Public Relations, Purchasing, Sales, Social & Community, Storage & Distribution</p> <p>Specialists: Employee Training, Job Benefits & Analysis, Public Relations, Regulatory Affairs</p>	<p>Business Teacher, Postsecondary</p> <p>Chief Executives</p> <p>Controllers, Treasurers</p> <p>Economists</p> <p>Medical and Health Services Managers</p> <p>Operations Research Analysts</p> <p>Statisticians</p>		